Ministry of Training, Colleges and Universities

2006-07 Multi-Year Accountability Agreement Report-Back for:
University of Ontario Institute of Technology (UOIT)

As noted in the Multi-Year Accountability Agreement for Universities for 2006-07 to 2008-09 (MYAA), the government appreciates that implementing this and future agreements will be part of an evolutionary process which will incorporate maturing consensus on how to best measure and indicate access and quality. This will require a strong collaborative partnership between institutions and the Ministry of Training, Colleges and Universities.

This Multi-Year Accountability Agreement Report-Back Template has been designed to assist with the ministry's continuing efforts to measure the participation of students from under-represented groups, and as outlined in Appendix B (the Multi-Year Action Plan) of the MYAA, update the planned net new hires table, and the strategies and programs that will be used by your institution to participate in the Student Access Guarantee initiative.

Pursuant to the MYAA, the release of the full amount of your 2007-08 and 2008-09 Accessibility to Higher Quality Education Fund[1] will be conditional on your institution confirming that it is on track for meeting its commitments, or the approval of an improvement plan by the ministry.   The ministry will also use the completed Multi-Year Accountability Report-Back Template to review the progress made on the commitments outlined in your Multi-Year Action Plan. Based on this review, you may be required to submit an improvement plan to the ministry, developed in consultation with faculty, staff and students.

The information contained in this report-back template will also be used to inform the development of best practices and the creation of measures of system-wide results. These measures may be incorporated in revised requirements in future years to demonstrate system-wide improvements.

A. ACCESS

Increased Participation of Under-Represented Students — Measurement

To assist with the ministry's continuing efforts to develop a system measure that will track the participation of students from under-represented groups (Aboriginal, First Generation, Students with Disabilities) the ministry is seeking new information with respect to the number of students who are self-identifying as under-represented pursuant to the methodologies currently in place to measure these students at your institution. Please refer to the measurement methodologies outlined in your approved Multi-Year Action Plan to track these students, and provide the total number of students who have self-identified as a member of each of these groups. The ministry recognizes that these measurement methodologies may require students to self-identify, which may result in under-reporting.

Individual students may belong to more than one group. In the cells counting respondents for each under-represented group, do not adjust for this potential double-counting. To the extent that you are able to do so, eliminate any double-counting in the column, "Total Number Self-Identifying as Member of Under-represented Group".

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[1] Excluding your Per Student Funding portion of this fund.

Measurement Methodology (including description)	Student Groups in Your Student Population			Total Number Self-Identifying as Member of Under-represented Group	Total Number of Students Surveyed, if applicable
	Aboriginal	First Generation	Students with Disabilities		
	#	#	#		
NSSE	9	103		109	564
CSD Accountability Report			118	118	

If you would like to provide any other comments, please do so in the following space:

The 564 students that completed the NSSE survey were all first year students.

Increased Participation of Under-Represented Students — Programs/Strategies

Pursuant to your approved Multi-Year Action Plan, please identify your proposed and achieved results for 2006-07. If your institution has not achieved your proposed results, please explain the variance in the column provided.

Strategy / Program	Indicator	Proposed Result	Achieved Result	Explain Variance between Proposed and Achieved Results (if applicable)
Students with Disabilities	Participation rate for students with disabilities	2.6%	2.7%	On target.
	Retention rate for students with disabilities	N/A	67%	The majority that did not 'return' were those that signed up for one-off services such as exam assistance.
First Generation Students	Participation rate for first generation students	25%	18%	Prior to the administration of NSSE, UOIT had no historical data to produce an estimate. The achieved result is limited to those first year students that not only participated in the NSSE survey, but also elected to answer the questions pertaining to parental education.
	Retention rate for first generation students	N/A	N/A (do not yet have 4th year students for comparison)	We only have participated in NSSE one year (2006), at which time we did not yet have 4th year students. Until we are able to run NSSE again with the 1st year students surveyed, we will not be able to calculate a retention rate. Also, it should be noted that although we can glean a rough estimate of the % of our population that is 'first generation', it is not a reliable measure as this data is pulled from optional self-identifiable survey questions.

If you would like to provide any other comments, please do so in the following space:

The First Generation figure is derived from NSSE and includes those students for whom both parents had no post-secondary education.

Student Access Guarantee and Commitment

	Yes	No
The institution took into consideration the Ministry's student tuition/book shortfall calculation in allocating financial aid, as set out in the 2006-2007 Student Access Guarantee Guidelines	√	

If you have answered no, please explain:

2007-08 Student Access Guarantee

Pursuant to Section 2.1 of the Multi-Year Accountability Agreements, your institution will participate in the Student Access Guarantee (including the new Access Window which allows Ontario students to identify costs and sources of financial aid).

The detailed requirements for participation in the student access guarantee as outlined in the *2007-08 Student Access Guarantee Guidelines*. Please complete the following table to update the strategies and programs that your institution will use in 2007-08 to participate in the Student Access Guarantee initiative.

Describe how your institution will meet students' tuition/book shortfalls. As part of your description identify whether aid towards tuition/book shortfalls will be: a) Provided to those students who apply for institutional financial aid; or b) Automatically issued to students based on their OSAP information.	UOIT will endeavour to meet the OSAP-defined tuition/book shortfalls for those students who submit an application requesting additional financial aid and meet the following conditions: ➢ Students must have applied for OSAP and have an identified unmet tuition/book shortfall. ➢ Students must be enrolled in programs with tuition costs that exceed $2,250 per semester ($2,675 for co-op programs) or have program book costs in excess of $500 per semester. ➢ Institutional aid will be based on the figures available through the OSAP download files.
Identify whether your institution plans to provide loan assistance to meet tuition/book shortfalls of students in any of your second entry programs. If so: a) Identify the programs by name and by OSAP cost code; b) Describe how you determine how much loan aid to provide.	UOIT has arranged with the Bank of Montreal a line of credit option of prime + ½%, with no co-signor required, available to all students in graduate and second-entry program. UOIT is in the process of developing a loan interest relief program for graduates of these programs. The amount of assistance provided and the terms of the program have yet to be determined. The cost codes for eligible programs are: BEd – Bachelor of Education, MITS – Master of Information Technology Security, MASc – Master of Applied Science, MEng – Master of Engineering, MSc – Master of Science.

If your institution has a process in place to collect statistics on the socio-economic accessibility of Professional programs that you offer, please describe the data that you collect.	N/A
Describe other financial support programs and strategies that your institution will use to assist university students facing financial barriers to access, including identification of programs that provide case-by-case flexibility to respond to emergency situations that arise for students.	UOIT administers a needs-based bursary program across the fall, winter and summer terms. UOIT also offers work/study placements to students.
Briefly describe your review process for students who dispute the amount of institutional student financial assistance that is provided as part of the Student Access Guarantee.	UOIT is dedicated to providing support as outlined in the Student Access Guarantee Program. We understand there will be students that will not meet the criteria as outlined in this program. While there is no avenue to "appeal" the SAG eligibility requirements because of the specific eligibility criteria, students may ask to have their bursary application reviewed by the Bursary Committee. The Bursary Committee will review the applicant's "eligibility" under the SAG and will take into consideration any additional information provided by the student. The outcome of the review will be communicated to the student in writing. UOIT continues to implement programs designed to address financial need for all our students considering individual circumstance and hardship. Students who do not qualify under the SAG Program guidelines may be eligible for funding through other UOIT bursary and work/ study programs that address overall need.

If you would like to provide any other comments, please do so in the following space:

Given our start-up status, we have no historical data to measure the demand for support from our student population. As a new university, we have proportionally much less tuition reinvestment money to allocate to students in financial need. As agreed by the Minister, UOIT will increase its tuition set aside to 4% of total eligible tuition in 2007-08. Also of note, UOIT is a laptop university and OSAP only covers the first $500 of the mobile learning fee.

B. QUALITY

Quality of the Learning Environment

Pursuant to your approved Multi-Year Action Plan, please identify your proposed and achieved results for 2006-07. If your institution has not achieved your proposed results, please explain the variance in the column provided.

Strategy / Program	Indicator	Proposed Result	Achieved Result	Explain Variance between Proposed and Achieved Results (if applicable)
Faculty Orientation and Mentorship Program	The percentage of faculty participating in the mentorship program	85%	100%	Participation in the mentorship program was built into the contracts of all core faculty members.

Laptop Learning Program	Results from specific questions on course evaluations about laptops; students responding that they agree or strongly agree that their course takes full advantage of the laptop hardware and software	70%	74%	Exceeded target.
Course Evaluations	Reporting of course evaluations on a Faculty and University level	To report the results to the Deans within four weeks of receiving the data	Course evaluation results were reported to the Deans exactly four weeks from the date the university received the data (May 3, 2007)	Met target.

If you would like to provide any other comments, please do so in the following space:

Net New Hires

Pursuant to your approved Multi-Year Action Plan, please identify your actual net new hires for 2006-07. The ministry appreciates that accurate data on net new hires for 2007-08 may not be available until late fall. As such, please identify your planned net new hires for 2007-08.

Actual New Hires in 2006-07 Planned New Hires in 2007-08		Faculty / Academic			Student Services Staff*		Admin Staff**
		Full Time Tenured	Full Time Limited Term	Part Time (FTE)	Full Time	Part Time (FTE)	Full Time
Hires	Planned 2006-07	26	10		10		12
	Actual 2006-07	29	10		13		17
	Planned 2007-08	22	11		3		3
Retires /	Planned 2006-07	6	0		4		1
	Actual 2006-07	6	0		6		5

Departures	Planned 2007-08	3	0		2	1
Net New Hires	Planned 2006-07	20	10	208	6	11
	Actual 2006-07	23	10	208	7	12
	Planned 2007-08	19	11	240	1	2

* For student services staff definition, please refer to the student services functional area definition developed by the Council of Finance Officers - Universities of Ontario (COFO-UO) of the Council of Ontario Universities to report on expenses in their annual financial report. Student Services Staff do not include ancillary staff.
**For admin staff definition, please refer to the administration & general functional area definition developed by the Council of Finance Officers - Universities of Ontario (COFO-UO) of the Council of Ontario Universities to report on expenses in their annual financial report.

If applicable, please explain variance between the proposed and actual 2006-07 net new hires.

On target.

Student Success: Student Retention Rates

Pursuant to your approved Multi-Year Action Plan, please report on the retention target proposed by your institution for 2006-07, and your achieved rate.

	Proposed 2006-07 Retention Target	Retention Rate Achieved	Explain Variance between Proposed and Achieved Results (if applicable)
1st to 2nd Year	81%	80.1%	
2nd to 3rd Year	91%	91.2%	
3rd to 4th Year (if applicable)	96%	96.3%	

If you would like to provide any other comments, please do so in the following space:

On target.

C. ACCOUNTABILITY

Please insert the current internet link to your posted Multi-Year Action Plan in the following space: http://www.uoit.ca/EN/main2/202429/208490.html.

If the Action Plan is moved to another location on your web site, please provide the ministry with an updated link.

This report-back document constitutes part of the public record, and as such, should also be made available on your institution's web site.   Please ensure that this document is posted at the same location as your Multi-Year Action Plan.